

RALSTON COMMUNITY COUNCIL

Minutes of the **Annual General Meeting** held on Thursday, 10 October 2019 at 7.30 pm in Ralston Community Centre.

MEMBERS PRESENT

May Fernie, Catherine Gooding, William Gray, Simon Hall, Fergal McCauley, Roderick McLelland, Sandra Reynolds, Alison Scott, Allan Thompson and Bill Whyte.

ATTENDING

Councillor Jennifer Adam-McGregor and Tracy Slater, Senior Committee Services Officer (both Renfrewshire Council); and Constable Shaun Thomson, Police Scotland.

CHAIR

Tracy Slater, presiding (for items 1 – 4 only).

1. APOLOGY

Robert Elliot.

2. WELCOME AND INTRODUCTIONS

New and returning members were welcomed to the first meeting of the re-established community council following the four-yearly Renfrewshire-wide community council elections to determine membership.

3. ELECTION RESULTS

The “Notice of Election Results” for Ralston Community Council, published on 16 September 2019 was submitted.

The notice intimated that the undernoted residents were duly elected “unopposed” as members of Ralston Community Council:

Robert Elliot, May Fernie, Catherine Gooding, William Gray, Simon Hall, Fergal McCauley, Roderick McLelland, Sandra Reynolds, Alison Scott, Allan Thompson and Bill Whyte.

It was noted that 10 membership places remained vacant.

DECIDED: That the information be noted.

4. ELECTION OF OFFICE-BEARERS

Members were invited to make nominations for the positions of Chairperson, Secretary and Treasurer, to hold office until the next AGM in October 2020.

It was proposed that Allan Thompson be appointed as Chairperson. This was agreed unanimously.

It was proposed that Alison Scott be appointed as Secretary. This was agreed unanimously.

It was proposed that Fergal McCauley be appointed as Treasurer. This was agreed unanimously.

DECIDED: That the following appointments be made until the 2020 AGM:

Allan Thompson	- Chairperson
Alison Scott	- Secretary
Fergal McCauley	- Treasurer

CHAIR

Allan Thompson assumed the Chair for the remainder of the meeting.

5. COMMUNITY COUNCIL CONSTITUTION AND STANDING ORDERS

Members were advised that in order to comply with the provision of the Scheme for the Establishment of Community Councils 2019 (the Scheme) the community council must adopt the Constitution and Standing Orders approved by Renfrewshire Council and set out in the Scheme.

A copy of both the Constitution and the Standing Orders were submitted and approved. Thereafter, the Chair and two members signed the Constitution.

In response to a member's question, the Clerk advised that clarification would be provided on whether item 14(e) of the constitution could be amended to remove the requirement for two authorised signatories to sign cheques. If this was the case, any amendment would require to be approved at a future meeting of the community council.

DECIDED: That the Ralston Community Council Constitution and Standing Orders be adopted.

6. ANNUAL ACCOUNTS 2018/19

The Ralston Community Council Annual Accounts for the period 1 September 2018 to 31 August 2019 were submitted and approved.

It was noted that, as required, the Annual Accounts would now be submitted to Renfrewshire Council to allow the release of the Administration Grant for 2019/20.

DECIDED: That the Annual Accounts 2018/19 be approved and submitted to Renfrewshire Council.

7. PAISLEY EAST LOCAL PARTNERSHIP

Members were advised that in terms of the arrangements for Renfrewshire Council's Local Partnership meetings, the Chairperson would be appointed automatically as a permanent representative/member. However, should the Chair wish not to be appointed, one other member of the community council could be appointed as the permanent representative/member instead. It was noted that substitution of members to the Local Partnership on a meeting-by-meeting basis was not permitted.

The Chair intimated that he would not take up the permanent position and it was proposed that Robert Elliot be appointed as the permanent representative to Paisley East Local Partnership. In Robert Elliot's absence, the Chair confirmed that this has been agreed by the member. This was agreed unanimously.

DECIDED: That Renfrewshire Council be advised that Robert Elliot had been appointed as the permanent representative/member of Paisley East Local Partnership.

8. RENFREWSHIRE COMMUNITY COUNCIL FORUM

Members were advised that each community council in Renfrewshire could send two representatives to meetings of the Renfrewshire Community Council Forum (the Forum). Members were provided with an information leaflet detailing the arrangements in place for Forum meetings.

After consideration, it was proposed that Alison Scott and May Fernie be appointed as the community council's representatives to attend Forum meetings. This was agreed unanimously.

DECIDED: That Renfrewshire Council be advised that Alison Scott and May Fernie were appointed to Renfrewshire Community Council Forum.

9. TRAINING – EXPRESSIONS OF INTEREST

Members were advised that Renfrewshire Council would consider providing training on community council roles and responsibilities and were invited to complete and return the Training – Expressions of Interest form included within the agenda pack for this meeting.

Members indicated that, as they were longstanding members of the community council, no training was required this time.

DECIDED:

- (a) That the availability of training on community council roles and responsibilities be noted; and
- (b) That should any member want to participate at community council training events, they would return their expression of interest forms to Renfrewshire Council as soon as possible.

10. EQUALITIES MONITORING FORM

Members were invited to complete and return an Equalities Monitoring Form that had been issued separately with the agenda pack. Participation was voluntary and responses would be treated in confidence.

Completed forms were collected for return to Renfrewshire Council and it was agreed that any other members who wanted to volunteer information would submit their forms to Renfrewshire Council as soon as possible.

DECIDED: That any other member who wanted to volunteer information submit their form to Renfrewshire Council as soon as possible.

11. DATE OF THE AGM 2020

It was noted that the next AGM would be held on the second Thursday in October 2020 at a date, time and venue to be determined by the community council.

DECIDED: That the information be noted.

12. NEXT ORDINARY MEETING

Members were advised that an ordinary meeting of the community council would take place at the conclusion of this AGM.

DECIDED: That the information be noted.